



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE DELHI-2
C/o Indian Adult Education Association
17-B, Indraprastha Estate, Mahatma Gandhi Marg, New Delhi-110002
email-rcdelhi2@ignou.ac.in**

Dear Candidate,

We are pleased to inform you that you have qualified the B.Ed. Entrance Test conducted by the University on 16th March 2025. You can check your candidature as per Merit and Wait List for Admission to the B.ED Programme commencing January 2025 as per the merit list of the candidates prepared by the University.

You are also advised to download B.Ed. Prospectus 2025 from IGNOU website "<https://www.ignou.ac.in/viewFile/SED/notification/B.Ed.Prospectus.pdf>" and read all the details including optional elective courses.

Kindly bring the following documents with you on the date as mentioned above:-

Candidates will be required to submit self-attested copy of the following certificates at the time of Counseling/Admission along with original copies of all the documents for verification during counseling which will be conducted at Regional Centre mentioned above.

- a. **Original admit card / Hall Ticket** of entrance test, with the signature of the Invigilator.
- b. **Certificate of Date of Birth** (10th class certificate)
- c. **Senior Secondary** (12th class) Mark sheet/Certificate
- d. Please create DEB-ID with the link: - <https://deb.ugc.ac.in/StudentDEBIId>
- e. Two passport size photographs.
- f. Self-Attested Result downloaded from IGNOU Website.
- g. **Graduation/ Post Graduation** Marksheet/ Degree.
- h. **In respect of candidates who acquired the degree (Graduation/Post Graduation) through Open & Distance Learning (ODL) mode or through Private University, it is essential to submit the proof of study centre/territorial jurisdiction as per the details given in page no.09, Point 2.3 and Page no. 19, Point (b), listed under Important Instructions of the Student Handbook and Prospectus of the B.Ed. programme.**
- i. **Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme completed through Face-to-Face mode.**
- j. **Regarding NCTE Qualification in teacher education programme acquired through face-to-face mode, the candidates should submit the authentication by the Certificate Issuing Authorities stating that "the certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face-to-face mode". In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face-to-face mode.**
- k. **Original Certificate from the recognized Upper Primary/Secondary/Higher/Senior Secondary School to provide facilities for Practical Work including Internship, as per the format attached with this offer letter. School should be within Jurisdiction area of RC Delhi-1, RC Delhi-2 and RC Delhi-3.**
- l. **Income Certificate** in case of Non-Creamy layer of OBC/EWS.
- m. Original Experience-cum-Employment certificate (if applicable) in a letterhead of a recognized school.
- n. Category Certificate for **SC/ST/OBC-Non-Creamy** (In case of OBC(Non-Creamy)/EWS the certificate must not be more than three years after issuance till the last date of submission of application form i.e. 28.02.2025) **PH/KM/War Widow candidates wherever required.**

Applicants claiming reserved seat:

- o. Category (SC/ST) Certificate for claiming SC/ST Seat.
- p. EWS/OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer)/EWS Seat. The Certificate, not older than 3 years.
- q. Certificate from recognized Medical Authority of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.
- r. War-widow Certificate for claiming War Widow Seat.
- s. Kashmiri Migrant Certificate for claiming KM Seat.

Documents to be Produced by the Applicants, whose name is changed after High School (all documents listed below):

In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:

- a. Attested copy of the Notification issued in a daily newspaper notifying the change of name.
- b. An attested copy of the Affidavit filed before the 1st Class Magistrate specifying the change in the name.
- c. An attested copy of the Marriage Card/Marriage Certificate in case of women candidates for change in **Surname**.
- d. Attested copy of the Gazette Notification reflecting the change of name/ surname.

IMPORTANT POINTS TO BE NOTED

- “This offer of admission is purely provisional and is based on the merit list prepared by the University and documents in respect of qualification and other eligible criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.”
- *The annual income of the candidates under OBC (Non-Creamy Layer) should not exceed 8.00 lakhs per annum and only the central government list should be followed.* The OBC applicants, who have not submitted the Income Certificate but claiming OBC (NC) category will be treated as Creamy OBC or General category candidates and no change of category code shall be entertained from the candidates after the submission of Entrance cum Admission form.
- Reporting personally for the Counseling is essential.
 - ✓ It is mandatory to bring all the specified documents (original as well as attested photocopies) during the Counseling.
 - ✓ **An amount of Rs.60,700/- (Programme Fee + Registration Fee + University Development Fee)** towards 1st year admission fees which is to be paid online after confirmation of seat.
 - ✓ **Anti-ragging Affidavit-** You have to fill online undertaking through https://antiragging.in/affidavit_registration_disclaimer.html and submit undertaking during the admission counseling.

Please note that every certificate /document sought above is required to be produced for verification during counseling, without which your counseling would not be conducted.

Please go through the above guidelines and come prepared with all the documents to the Regional Centre on the specified date and time. For any clarification, send email to rcd2admission@ignou.ac.in and rcdelhi2@ignou.ac.in

With best wishes,

Regional Centre Delhi-2

(Nodal Regional Centre for January, 2025 session)